

Agenda

Roadside Inventory Program Meeting

13th & 14th April, 2005

Lacey Community Center

6729 Pacific Avenue SE

Olympia, Washington 98503

[\(click here for map\)](#)

Day 1 (Wednesday): 8:30am to 4:00pm

Day 2 (Thursday): 8:30am to 4:00pm

Note taker – Kelly Stowe

[\(April's meeting minutes\)](#)

----Agenda Topics----

Day 1

Refreshments		8:30
Kickoff	Don Nelson & Gumada Murthy	8:35
Introductions	All	8:45
Program Review	Tareq	9:00
Meeting Objectives	All	9:45
15 minutes Break		
Program Funding	Pat Morin	10:00
FHWA - » Data collection van & pilot project update » FHWA controlling design criteria - refer to packet	Paul Harker	10:30
Identifying existing data and Projects - (refer to packet) » Existing Projects » Roadside Features List	All	11:00
Lunch Break (lunch to be provided)		
Data collection	All	12:30
Data maintenance		
Prioritizing roadside features (refer to packet)		
Features Fields/Attributes/Data Model (refer to packet)		
15 minutes Break		
Deliverables	All - IT	2:45
Risk Management	All	3:45

---Agenda Topics---		
Day 2		
Review From Day 1	All	8:30
Program staffing	All	9:00
15 minutes Break		
Program equipment	All	10:30
Establishment of a technical team	All	11:00
Advisory committee long term roles	All	11:45
Lunch Break (lunch to be provided)		
Project Controls	All	12:45
Technical Processes	All	1:30
15 minutes Break		
Reference Materials	All	2:30
Moving forward with the plan	All	3:30
Other Issues	All	4:00
Adjourn		4:30